Women’s Health in Women’s Hands is a community health centre providing primary health care to Black Women and Women of Colour from the Caribbean, African, Latin American and South Asian communities in metropolitan Toronto and surrounding municipalities. We are committed to working from an inclusive feminist, pro-choice, anti-racist, anti-oppression and multilingual participatory framework in addressing the issue of access to healthcare for WHIWH’s mandated priority populations encompassing all the determinants of health caused by gender, gender identity, race, class, violence, sexual orientation, religion, culture, language, disability, immigration status and socio-economic circumstances.

Recently, a research team at Women’s Health In Women’s Hands, along with academic and community partners across Canada, were awarded a Canadian Institute of Health Research (CIHR) grant to work on a research project for and with women living with HIV. This research project focuses on healing from trauma and violence as a part of a woman’s holistic life journey. If you are interested in getting involved in changing the dialogue within the healthcare system to focus on strengths-based healing programs for women, this is an opportunity you may be interested in!

An exciting opportunity as a **Focus Group Facilitator (Peer)** exists within this project, which has the potential for great impact.

Our research team is seeking a highly motivated, enthusiastic individual to fulfill the role of Focus Group Facilitator. This is a **casual temporary** position (duration approximately two months), with possible extension for ad hoc consultation and survey dissemination. For the purpose of this study, the term “peer” is defined as a person living with HIV. The successful applicant will be involved in the following study, funded by the CIHR:

* Developing a Program for and with women living with HIV that focuses on healing from violence and trauma.

Focus Group Facilitator will work with team member(s) to recruit women living with HIV across Ontario and conduct focus group(s) with the aim to gather feedback on a national survey that will later be disseminated to women living with HIV.

**Summary of Responsibilities, but not limited to:**

* Attend mandatory training in Toronto (transportation and accommodation will be covered)
* Complete online research ethics training
* Participate in small team teleconferences with the core research team
* Screen and consent focus group participants for two focus groups across Ontario
* Assist in planning logistics and facilitating focus groups with women living with HIV across Ontario
* Complete administrative work associated with the focus group
* Present to focus group participants on the topic of the survey (disclosure of HIV may be involuntary in this setting)
* Record and summarize notes from the focus group

As a role model and champion you will work to identify and integrate safe, best practices into daily activities to foster the delivery of safe and exemplary care.

The responsibilities described above are representative and are not to be construed as all-inclusive.

**Qualifications/Skills:**

Preference will be given to those who have previous Peer Research Assistant and focus group training experience.

* Work/volunteer experience and interest in HIV community-based research and women’s health
* Sensitivity towards issues of homophobia, racism, sexism and other forms of stigma and discrimination
* Experience in presentation, communication and time management skills
* Experience in conducting focus groups and interviews
* Experience in event planning
* Ability to follow protocol and procedures, including a commitment to confidentiality
* Ability to travel and flexibility in working hours
* Bilingualism is an asset
* Knowledge of the health and social priorities of women living with HIV in Canada
* Professional behavior and communication that meets the standards of the professional regulatory college or association, as applicable, and the standards of Women’s College Hospital
* This position plays a critical role in acting as an advocate for safety and will demonstrate principles, practices and processes that will optimize a safe environment for all

**Work Schedule:**

* Average 4 hours per week from November- December 2019
* Possible ad hoc hours until April 2020, as project proceeds

To apply for this challenging opportunity in a dynamic organization please forward your CV and cover letter with subject line “**Peer Leader- TVAC”** via email at: [jesleen@whiwh.com](mailto:recruitment@whiwh.com)

Address the cover letter to the attention of:

Human Resources

Women's Health in Women's Hands Community Health Centre

2 Carlton Street, Suite 500

Toronto, Ontario M5B 1J3

**Posting Date: November 6, 2019**

**Closing Date: December 6, 2019**

Please send a single file in MS Word or PDF format only

WHIWH, CHC is committed to reflecting the diversity of the communities it serves and we strongly encourage applicants who reflect Toronto’s ethnic and cultural diversity and our priority populations. We welcome and encourage applications from all qualified candidates

Accommodation will be provided on request

**We thank all applicants for their interest; however, only those selected for an interview will be contacted.**

**NO PHONE CALLS PLEASE**